

Tuition Fee Waiver (DVS 40) Checklist

Income Limit \$21,561 for Academic Year 2024-2025

- 1) Current rating/award Letter (States Veteran's Disability Percentage 0% - 100%)
 - a. How to obtain a **current** letter, dated within the last 12 months
 - i. [Ebenefits.gov](https://www.ebenefits.gov)
 - ii. Call VA at 1-800-827-1000 – Request to have a current letter faxed to our office or any convenient fax location
- 2) Birth/Marriage/Adoption Certificate (Proof of Student's Relationship to Veteran).
- 3) [Cal Vet Tuition Fee Waiver Application \(Form DVS 40\)](#)
 - a. If student is attending multiple CCC, UC or CSU, an application must be completed for each.
 - b. If veteran is unable to sign the application, a VSD-021 (*Non-Veteran Signature Certification For DVS-40*) must be completed.
- 4) A **student-signed** copy of the **student's** federal income tax form 1040 **or** a **student-signed** copy of the **student's** state income tax form 540
 - a. If a student did not file a return, the student must request a Letter of Non-Filing.
 - b. If a student filed taxes but does not have a copy of their income tax, a tax "Return Transcript" may be used in place of a copy of the student signed—under penalties of perjury—tax return.

NOTE: There are several different transcripts the IRS has available. **ONLY** the tax "Return Transcript" (option 6a on the Form 4506-T) **OR** "Verification of Non-filing" (option 7 on the Form 4506-T) will be accepted.

- A copy of the Form 4506-T is available on available the Internal Revenue Service (IRS) main webpage under individual forms: <https://www.irs.gov/forms-pubs>
- Updated income amount can be found on the Cal Vet website (Click on *Eligibility* at the bottom of the page): <https://www.calvet.ca.gov/VetServices/Pages/College-Fee-Waiver.aspx>

Education Code, Section 66025.3(a)(2)(A), does not provide the authority to grant college fee waiver benefits if the veteran does not have a service-connected disability rating. However, an exception exists and relates to college fee waivers received under the provisions of Military & Veterans Code Section 890.3(a)(1). The law permits retroactive fee waiver benefits from the college system when a claim is denied, due solely to the fact that the veteran in question has a claim pending with the USDVA for service connected disability or death benefits, but has yet to be awarded such benefits and in the future the USDVA adjudicates a service connected rating and the veteran brings back the denial letter(s) for each academic year during which the student or veteran applied.